

# Arizona State Citizen Corps Council

April 17, 2014

10:00 a.m.

Arizona Department of Homeland Security  
1700 W. Washington, Suite 210, Phoenix, AZ 85007

## Meeting Minutes



Governor Janice K. Brewer



Director Gilbert M. Orrantia

### REGULAR BUSINESS

#### 1. CALL TO ORDER

- a. Start time 10:02 a.m.
- b. No quorum reached today – items requiring a vote will not be conducted.

#### 2. WELCOME AND INTRODUCTIONS

- a. Chair Stanley Brown welcomed participants, identified those in the room and identified those on the phone.
- b. In the room: Cheryl Kennedy and Stanley Brown
- c. On the Phone: Bob Shogren, Antonio Hernandez, Cynthia Dowdell, Paul Schickel, John Swenson, John Moede, AJ Hunter

#### 3. APPROVAL OF MINUTES

**Presentation:** Chair/Vice Chair

**Possible Action:** Having no quorum, meeting minutes were not approved.

### GENERAL BUSINESS

#### 1. STRATEGIC PLAN REPORTS

Goal 1: **Serve** as a State Voice for the Network of Citizen Corps Programs and Local Councils  
*Liaison Reports (North, South, East, West, Central)*

- Stanley reported that Daisy Mountain Fire District's CERT group participated in an 8-minute video with Arizona Health Services regarding heat awareness.
- Chandler Police Department's VIPS program won a recognition award - Outstanding Achievement in Law Enforcement Volunteer Programs for 2013 and was mentioned in the National VIPS newsletter.
- The State Citizen Corps Council received honorable mention last September from FEMA for Citizen Corps Council Individual Community Preparedness Award in the form of a certificate that will be on display at AZDOHS.

Goal 2: **Promote** Citizen Program Participation and Volunteer Activities which strengthen community resiliency  
*America's PrepareAthon*

- Stanley reported on information coming out from FEMA regarding America's PrepareAthon. This is an initiative that has several components to it including activities for local communities. One of the activities is called "days of action" which will occur twice a year – spring and fall. The first day of action will be April 30 of this year and the second will be some time in September. During these days of action, FEMA will recommend and push resources out to the field that communities can use to promote America's PrepareAthon. More information can be found at FEMA's website by searching PrepareAthon. For Arizona, the AZ Dept. of Health is participating in this month's day of action by setting up a booth at the lobby and will partner with State Emergency Management and Arizona Department of Homeland Security to perform a "cook-off" that will include foods that are available in your cupboards to demonstrate creative recipes and different types of meals that can be made from canned food readily stored for emergency situations.
- Cheryl mentioned FEMA Region IX's promotion/encouragement to download the FEMA application on smart phones that provides preparedness checklists and activities. The application also includes informational tabs on Disaster Resources, Disaster Reporting and a blog.
- Cheryl reported that FEMA Region IX had an Individual and Community Workshop on April 1<sup>st</sup> where they showcased America's PrepareAthon and what citizens can do for a day of action. FEMA encouraged citizens to download the FEMA app. Other ideas for an action item included entering an emergency contact phone numbers on their mobile phone devices or an out-of-state emergency phone number. This action is encouraged to be performed during the first day of action on April 30.

The workshop included speakers showcasing best practices and included a presentation by Guam regarding a children's video about preparedness unique to their natural disaster challenges. Cheryl mentioned that a non-profit out of Oakland California called CARD that helps during disasters by targeting vulnerable and special needs populations. Their efforts help coordinate what they might need in a response and recovery effort. Cheryl stated she has the point of contact for this nonprofit if anyone is interested in learning more. Lastly, a couple of the presentations offered at the workshop leaned toward giving emergency preparedness a more positive view recognizing that people take action as a result of emotion. When considering emergency preparedness campaigns, presentations encouraged a more positive approach with outreach materials.

- Cheryl stated that there is a new national point of contact, her name is Nactha Vacroux at FEMA HQ and is referred as the Citizen Corps Program Specialist. Her goal in the next coming months is to start working on a strategic plan. She will be looking for input to assist with this plan.

Goal 3: **Support the growth and sustainability of the Statewide network of Citizen Corps Programs**

- Cheryl Kennedy reported for the North Region: Coconino County had another class for the Havasupai Tribe in Supai, AZ on March 17-21 with 28 students in attendance. Last November, they also conducted Basic CERT training for the Hopi Tribe with 45 students completing the training. They are hoping to deliver training in the Northern part of Navajo Nation sometime later this month or early May. Coconino County is also working with NAU's emergency manager to provide campus CERT training sometime this fall. They are also planning a basic CERT training in conjunction with their MRCs for late spring in the Flagstaff area that will include POD exercises. On April 26, their CERT members will be taking part in a wildland fire drill that will be held in the Flagstaff area as well.
- Stanley reported on behalf of the Central Region: He stated that Daisy Mountain Fire District celebrated their 10-year anniversary. Glendale performed a Teen CERT class last February with 26 youth ages 11-17 in attendance. Goodyear had a CERT class in March with 16 people in attendance. Phoenix recently reached a milestone of 3,000 citizens who have participated in the CERT program.
- John Moede reported on a training calendar for the Central region. He stated that all municipalities can post their training calendar and that they have put out a request to all of those in attendance at the CERT coordinator's meeting requesting their calendars. That information will be placed on a Word document. Some tentative objectives include reviewing some of the PowerPoints for the basic program to identify who is providing what training so that ideally they can share instructors in the future.
- The Mojave Valley CERT program re-registered on the national website.
- Stanley mentioned the council's recent discussions about a speaker's bureau: That initiative is still on the table. He asked the council that if they have any ideas or initiatives to let Cheryl know.
- Cynthia spoke on Fire Corps. Northwest Fire's battery assistance team is still operating and changing out batteries. They have been working with other agencies that have been inquiring about Fire Corps and looking at an integrated paramedic program as well as a community assistance program that responds on-scene and placing EMTs on board in order to expand operations based on the affordable care act.
- There is now a new State Medical Reserve Corps point of contact, his name is Alexander Hunter. He works at the State Dept. of Health to coordinate the State Medical Reserve Corps and the ESAR VIPS program at the state level.
- Alexander Hunter was on the call and stated that that he has been working on the software component of ISAR VIPS program for a couple of years now.
- Stanley stated that ASU is interested in revitalizing a school CERT initiative that is more connected to their Police Department. ASU had an active VIPS years ago but because of their unique challenges they were not active for some time.
- Cheryl added information regarding the CERT program: A CERT supplemental training event was held on February 22-23 weekend event that included CERT Animal Response I and II taught by John Reynolds, CERT Community Communications and Tools for Leadership Success taught by Mike Reichling and Scott Ingram, and CERT Traffic and Crowd Management and CERT Firefighter Rehab taught by Renee Hamblin and Mike Fusco. It was a very successful event with over 265

attendees, many of whom were from the Tohono O'odham. The event was made possible with the remaining training dollars from the FY2011 Citizen Corps fund. Cheryl mentioned that these classes can still be held with grant funds but have to go through the training and exercise funds process and be approved through the regions and county levels.

- Cheryl also mentioned that there will be a CERT Train the Trainer class going to be offered in Sierra Vista scheduled for June 9 – 11.

Goal 4: **Strengthen** our internal capacity to support local citizen corps councils  
*Partner Program Advocate Reports (CERT, VIPS, FC, MRC, USAonWatch)*

Goal 5: **Prepare** internal resources and capabilities to support Council Roles and Responsibilities in the State  
*Emergency Response and Recovery Plan*

**Presentation:** AZSCCC Members

**Possible Action:** For information, discussion and possible action

## 2. CHAIR AND VICE CHAIR ELECTIONS

- Stanley mentioned that the Chairman and Vice Chair elections for the council are due and we have a couple of people interested in serving as officers: Antonio Hernandez and Paul Schickel. Since there was not a quorum, a vote was not conducted. If anyone is interested in any of the positions on the council, please let Cheryl know.

## 3. RESOURCE TYPING MATRIX – SUPPORT DOCUMENT

Update on Matrix Support Document

**Possible Action:** For information, discussion and possible action

- Stanley mentioned that it is time to revisit the Resource Typing Matrix. Some work has been done in the past year or so to more clearly identify supplemental training courses that were somewhat vague in the description within the documents. This initiative continues to move forward. Paul Schickel is interested in continuing to work on the restructuring of the document. Stanley suggested that a workgroup may be assembled to begin looking at the Typing Matrix and see where it will go in the future. Paul indicated he would love to be part of that committee. Stanley mentioned to Paul that he would be very interested in knowing how other states handle Typing for volunteers and that perhaps Cheryl could help based on her connection with FEMA Region IX.

## 4. 2014 MEETING DATES: June 19, August 21 and October 16

**Possible Action:** For information, discussion and possible action

- Stanley asked the participants to put these dates on your calendars.

## 5. AZDOHS UPDATES/COUNCIL ANNOUNCEMENTS

AZDOHS Staff

**Possible Action:** For information and discussion

- Cheryl indicated that AZDOHS is now in the FY 2014 funding cycle and that AZDOHS received 14 applications for Citizen Corps/CERT projects totaling approximate \$170,000. Those applications were reviewed by the RACs and that process ended last. The good news is that these applications demonstrate that agencies are still applying and that the program is being supported moving forward.
- Cheryl also indicated that FEMA's 2014 Individual and Community Preparedness awards application period opened on April 15 and will remain open through May 30. Any agency that has an outstanding local citizen corps initiative can apply under this program. The following are the award categories: Outstanding State Citizen Corps Initiatives, Outstanding Local Citizen Corps Initiatives, CERT initiatives, Community Preparedness Heroes, Outstanding Youth Preparedness Initiatives, Awareness to Action, Survivor Empowerment and Integration, Technological Integration and Preparing the Whole Community.
- Stanley reported that the Central Region RAC (when meeting to go over the potential awards) approved all of the CERT applications for funding. None were reduced or adjusted. He stated that total of 4-7 projects moved forward and encouraged agencies to be part of the RAC meetings to support their applications and/or answer any questions about the projects.

## 6. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H) action taken as a result of public comment is limited to directing staff to study the

matter, responding to any criticism or scheduling the matter for further consideration and decisions at a later date.

- John Swenson reported that they participated in a November health fair as well as a joint event with the P.D. and F.D. called Tamales for Toys that was very successful raising money for toys for youth. He mentioned they also had one IS 22 class with 10 participants as well as a fire extinguisher orientation class last week for a retirement community with 15 participants. In conjunction with the Pine F.D. they have a table top exercise going on with the school in Pine on the 23rd. They have made two different presentations to the Rotary clubs on CERT.
- Stanley mentioned that he believes that IS 22 classes are very beneficial, Cheryl reminded everybody that the basic CERT training materials are available free of charge at the FEMA distribution warehouse for future classes.
- John Moede reported that he received a manual titled "Emergency Preparedness Manual" put out by the AZ Developmental Disability Planning Council with a publication date of 12/2013. He mentioned it is a good handbook for those in special needs preparedness. He is not sure how to obtain more copies but he mentioned it is from the AZ Statewide Independent Living Council, the AZ Center for Disability Law and the Native American Disability Law Center.
- Bob Shogren stated he has a contact at the Developmental Disability Planning Council and would follow-up to see if there is an electronic copy of the handbook.
- Cheryl mentioned that she is going to review the Executive Order that establishes the State Citizen Corps Council; in particular, to modify the executive order to enhance the process for installing a new council chair and vice chair.

## **7. CALL TO ADJOURN – Meeting adjourned at 10:49 a.m.**

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Pursuant to Title II of the American with Disabilities Act (ADA), the office of the Governor does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator, 602-542-2449; or TTY uses through Relay. Requests should be made as early as possible to allow time to arrange the accommodation.

*\*Executive Session: Pursuant to Ariz. Rev. Stat. § 38-431.03(A)(2) and (A) (3), the Council may, upon a public majority vote, enter into an executive session to discuss or consider information that the law requires be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive Session for the purpose of obtaining legal advice on those matters.*